**MINISTRY OF EDUCATION AND TRAINING CIRCULAR NOTICE NO. 16 OF 2018**

**P.O. BOX 47**

**MASERU 100**

**05th November, 2018**

**REF. ED/D/1/1**

TO : ALL PRINCIPALS – PRIMARY AND POST PRIMARY

CHAIRPERSONS – ALL SCHOOL BOARDS

COPY :HONORABLE MINISTER

HONORABLE DEPUTY MINISTERS

SENIOR MANAGEMENT:

CEO EXAMINATION COUNCIL

` SECRETARY – TEACHING SERVICE COMMISSION

CHAIRPERSON – TEACHING COUNCIL

DIRECTORS – TSD

SUPERVISOR – GOVERNMENT SCHOOLS

EDUCATIONAL SECRETARIES (CHURCH SCHOOLS)

REGIONAL INSPECTOR – SOUTH

REGIONAL INSPECTOR – CENTRAL

REGIONAL INSPECTOR – NORTH

SENIOR EDUCATION OFFICERS (ALL DISTRICTS)

TEACHER FORMATIONS

DISTRICT HUMAN RESOURCE OFFICERS

**ADVERT FOR VACANCIES IN SCHOOLS**

**Applications are invited from suitably qualified candidates for the following positions tenable in the**

**Teaching Service in Government and Church-Owned schools around Lesotho.**

**NOTE:**

1. **Deputy Principal and Heads of Department applications are open**
2. **Classroom teachers’ positions are open for both qualified unemployed teachers and serving teachers who have acquired higher qualifications.**

**1. SCHOOL OF ASSIGNMENT : POST PRIMARY**

**JOB TITLE : DEPUTY PRINCIPAL**

**NO. OF POSITIONS : 4**

**MINISTRY : EDUCATION AND TRAINING**

**DEPARTMENT : TEACHING SERVICE**

**NATURE OF CONTRACT : PERMANENT**

**RESPONSIBLE TO : PRINCIPAL**

**JOB SUMMARY**

* Reporting to the Principal, the incumbent shall act as an academic administrator of the school and supervise heads of department/teachers and perform his/her teaching duties as assigned by the Principal. She/he will also deputise the principal as and when necessary.

**Specific Duties / Functions**

* To be in charge of pupils’ discipline and performance, and to advise the Principal on appropriate action to take.
* To check teachers’ preparations books, Record Books, Scheme of Work and Class register on monthly basis and to give all necessary help, support and guidance to teachers in this respect. SoLoMa24
* To chair the disciplinary committee handling pupils’ disciplinary cases.
* To develop a system of record keeping for pupils’ performance.
* To prepare annual programmes of the school activities, meeting and school assessment.

**JOB SPECIFICATION**

**QUALIFICATION AND EXPERIENCE**

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| --- | --- | --- | --- | --- |
| **School category** | **Minimum Qualifications** | **Requirements for Appointments** | **Rank Level** | **Salary Level** |
| Deputy Principal Category A and B | MED/ BED & Equivalent  DIP ED, STC, STTC, ACP **(PRIOR 1996)** | 3 years as a Senior Teacher + requisite competencies  5 years as Teacher + requisite competencies |  | 74 – 76  71 – 73 |

**KEY COMPETENCIES;**

* Leadership, vision and management skills
* Strategic Planning and Organisational skills
* Human Resource and financial management skills
* Statutory formulation and interpersonal skills
* Management skills for complex information system
* Information management skills

**THE FOLLOWING POST PRIMARY SCHOOL REQUIRES DEPUTY PRINCIPAL**:

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| **#** | **SCHOOL** | **PROPRIETOR** | **DISTRICT** | **SUBJECTS** | **ROLL** | **Category** | **Name of Teacher who left the position** | **Cause of**  **vacancy** | **Date of occurrence** | **Qualifications of**  **Substantive holder** | **Required Qualifications For Post** |
| 1 | Qholaqhoe High | LEC | Botha-Bothe | English Lang (D-E)/ English Lit (A-C) | 371 | Small | L. Khakhane | Resignation | 04/04/2018 | B. Ed. | B. Ed. – Senior Teacher |
| 2 | Boribeng High | LECSA | Leribe | English Lang (A-C)/ English Lit (D-E) | 149 | Small | M. Mohapi | Retirement | 31/12/2016 | B. Ed. | B. Ed. – Senior Teacher |
| 3 | Methodist High | METH | Berea | Geography/ Biology/ Chemistry (A-E) | 863 | Large | M. Thamae | Resignation | 31/07/2018 | B. Ed. | B. Ed. – Senior Teacher |
| 4 | Holy Cross | RCC | Mohale’s Hoek | English Lang / English Lit/ Religion (C-E) | 416 | Small | M. Mohanoe | Retirement | 31/07/2017 | B. Ed. | B. Ed. – Senior Teacher |

**2. SCHOOL OF ASSIGNEMENT : POST PRIMARY**

**JOB TITLE : HEAD OF DEPARTMENT**

**NO. OF POSITIONS : 4**

**MINISTRY : EDUCATION AND TRAINING**

**DEPARTMENT : TEACHING SERVICE**

**NATURE OF CONTRACT : PERMANENT**

**RESPONSIBLE TO : DEPUTY PRINCIPAL / PRINCIPAL**

**JOB SUMMARY**

Reporting to the Deputy Principal, the incumbent shall be the chief academic supervisor of all staff in his/ her department/ division.

**SPECIFIC DUTIES:**

* Induct newly employed staff in his / her department / division.
* Hold regular meetings to inform and discuss relevant departmental and school matters.
* Ensure the school delivers the correct syllabus as laid down by the Ministry of Education and Training.
* Responsible for supervision of subject teachers’ scheme of work, lesson preparations, homework setting and marking in all classes throughout the school.
* Prepare annual budget estimates for department he/she is heading.
* Ensure that the teaching of the subject is spread equitably across the timetable and teachers under his /her supervision are gainfully engaged throughout the school day.
* Organise the setting and marking of school examinations in his/her subject.
* Advice the principal on the purchase of suitable teaching and learning materials for his/her subject.
* Advise the principal on the correct entries for external examinations.
* Act as a mentor to newly qualified teachers and induct them on appropriate teaching methodologies as well as useful reference material.

**JOB SPECIFICATION:**

**QUALIFICATIONS AND EXPERIENCE**

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| --- | --- | --- | --- | --- |
| **Position** | **Required Qualifications** | **Requirements for Appointments** | **Rank** | **Salary Level** |
| Head of Department (HOD) | MED/BED or equivalent | 2 years as Senior Teacher or 3 years as Teacher + requisite competence | 4 | 67 – 69 |

**KEY COMPETENCIES AND EXPERIENCES;**

* Leadership abilities
* Communication skills
* Mastery of relevant subject matter
* Management skills i.e. people, financial and supervision skills

**ADDITIONAL REQUIREMENTS**

* Should have two major subjects.
* Should have been a Marker, Subject Panellist or an Examiner.
* Should be able to assess learners and predict their performance.
* Should have a record of best performing teacher.
* Should be trainable
* Should be decorous, intelligent, enthusiastic and duty-conscious teacher.
* Should be a disciplined professional who will abide by the laws, policies, regulations and codes of good practice of the Ministry of Education and Training and has no criminal record

**THE FOLLOWING POST PRIMARY SCHOOLS REQUIRE HEADS OF DEPARTMENTS:**

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| **#** | **SCHOOL** | **PROPRIETOR** | **DISTRICT** | **SUBJECTS** | **ROLL** | **Category** | **Name of Teacher who left the position** | **Cause of**  **vacancy** | **Date of occurrence** | **Qualifications of Substantive holder** | **Required Qualifications For Post** |
| 1 | Thetsane High | GOV | Maseru | Sesotho & Dev. Studies (C-E) | 871 | Large | M. Maimane | Retirement | 31/12/2018 | B.Ed. | B.Ed. – Senior Teach |
| 2 | Khukhune High | ACL | Botha-Bothe | Maths/Science (A-E) | 211 | Small | M. Nyamane | Resignation | 07/02/2017 | MSc. Ed | MSc. Ed – Ass. Spec. Teacher |
| 3 | Eagles’s Peak High | RCC | Qacha’s Nek | English Lang/ Sesotho (A-E)/ English Lit (A-C) | 310 | Small | M. Mosola | Retirement | 31/07/2017 | B.Ed. | B.Ed. – Senior Teach |
| 4 | Kolonyama High | RCC | Leribe | Business Ed. (C)/ Business stud (E)/ Accounting (E)/ | 630 | Medium | T. Mathatjane | Resignation | 31/03/2018 | B.Ed. | B.Ed. – Senior Teacher |

**3. SCHOOL OF ASSIGNMENT : POST PRIMARY**

**JOB TITLE : CLASSROOM TEACHER**

**NO. OF POSITIONS : 16**

**MINISTRY : EDUCATION AND TRAINING**

**DEPARTMENT : TEACHING SERVICE**

**RESPONSIBLE : HOD/PRINCIPAL**

**JOB SUMMARY**

To carry out classroom instruction to ensure that pupils acquire quality education as determined by the education policy and curriculum and assessment in line with the regional and international standards in education.

**Duties and Responsibilities:**

**Teaching**

• Demonstrate outstanding teaching in their learning areas.

• Prepare quality lessons in their field.

• Take on a curriculum leadership role in respect of the subject or learning area.

• Plan, coordinate, control, administer, evaluate and report on learners’ academic progress.

• Development of learning/teaching materials.

• Demonstrate leadership role for the junior teaching staff.

**Extra Co-curricula**

• Participate in organising sports, community, social and cultural activities.

**Communication/Relations**

• Meet with parents to discuss the progress and conduct of their children.

**JOB SPECIFICATION FOR CLASSROOM TEACHERS:**

**QUALIFICATIONS AND SALARY STRUCTURE**

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| --- | --- | --- | --- |
| **Rank** | **Career Level** | **Salary Points** | **Qualifications** |
| 5 | Assistant Specialist Teacher | 71 – 75 | Bachelor’s Degree with education + Relevant Post-graduate Degree; Master’s Degree in Education |
| 4 | Senior Teacher | 66 – 70 | Bachelor Degree + Education |
| 3 | Teacher | 51 – 60 | Diploma in Education and Equivalent qualifications |

**THE FOLLOWING POST PRIMARY SCHOOLS REQUIRE CLASSROOM TEACHERS**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **#** | **SCHOOL** | **PROPRIETOR** | **DISTRICT** | **SUBJECT** | **NAME OF TEACHER WHO LEFT THE POSITION** | **CAUSE FOR VACANCY** | **DATE OF OCCURRENCE** | **Qualifications of**  **Substantive holder** | **Required Qualifications For Post** |
| 1 | St. Michael’s High | ACL | Leribe | Biology /Chemistry (A-E) | R. Mositi | Death | 25/01/2018 | STC | Dip. Ed.– Teacher |
| 2 | Likepe High | GOV | Leribe | Business Ed. (A-E)/ Business stud (A-E)/ Accounting/ Math (A-E) | N. Lets’asa | Resignation | 04/05/2018 | Dip . Ed. | Dip. Ed.– Teacher |
| 3 | Kolonyama High | RCC | Leribe | English/ Religious knowledge (A-E) | V. Tlali | Retirement | 31/07/2018 | STC | Dip. Ed.– Teacher |
| 4 | Amohelang High | GOV | Maseru | Maths/ Biology (A-E) | N. Konyana | Dismissal | 31/08/2018 | BSc. + PGDE | B.Sc. Ed. – Senior Teach. |
| 5 | Maseru Day High | GOV | Maseru | Business Ed. (A-E)/ Business stud D-(E)/ Accounting (D-E)/ | S. Moeletsi | Resignation | 07/03/2018 | B.A. Econ. | B.Ed. – Senior Teacher |
| 6 | Adventville High | SDA | Maseru | Business Education/ Accounting (A-E) | L. Ojolokome | Retirement | 30/11/2018 | B. Ed. | B.Ed. – Senior Teacher |
| 7 | Adventville High | SDA | Maseru | Maths/ Physics (A-E) | T. Mohapi | Resignation | 09/02/2018 | B. Ed. | B.Sc. Ed. – Senior Teach. |
| 8 | Makena High | RCC | Mafeteng | Business Ed. (A-C)/ Economics (D-E)/ Accounting (A-E)/ | M. Ratema | Resignation | 29/01/2018 | B.Ed. | B.Ed. – Senior Teacher |
| 9 | Masitise High | ACL | Mohale’s Hoek | Sesotho & DS (C-E)/ Geography & DS (C-E) | M. Mantutle | Promotion | 04/08/2015 | B.Sc. Ed. | B.Sc. Ed. – Senior Teach. |
| 10 | Masitise High | ACL | Mohale’s Hoek | English / Geography (C-E) | T. Phakoe | Resignation | 31/08/2017 | B.Ed. | B.Ed. – Senior Teacher |
| 11 | Moyeni High | LECSA | Quthing | Maths/ Physical Science (A-E) | N. Makhaola | Resignation | 31/07/2018 | B.Ed. | B.Ed. – Senior Teacher |
| 12 | Technical Inst. Of Leloaleng | LEC | Quthing | B.Tech. Electrical Engineering | All Levels | Death | 29/03/2018 | Elec. Instal. Instructor | Teacher Assistant |
| 13 | Thamathu High | GOV | Qacha’s Nek | Agric / Science / Maths (A-E) | M. Sebako | Resignation | 13/07/2017 | Dip. Agric. Ed. | Dip. Ed. Agric. – Teacher |
| 14 | Mohlapiso Sec. | GOV | Qacha’s Nek | Sesotho/ English (A-E) | M. Melao | Death | 28/04/2018 | B.Ed. | B.Ed. – Senior Teacher |
| 15 | Sebapala High | LECSA | Quthing | English Lit. (A-E) | F. Ts’ele | Resignation | 24/082016 | B. Ed. | B.Ed. – Senior Teacher |
| 16 | Mopholosi High | RCC | Quthing | English Lang/ English Lit (C-E) | M. Kamohi | Retirement | 31/12/2018 | B. Ed. | B.Ed. – Senior Teacher |
| 17 | Mphaki High School | LEC | Quthing | English /Sesotho (A-E) | Malataliana Leqhaoe Relebohile | Transfer | 01/11/2018 | Dip. Secondary Ed | Dip. Secondary Ed |

**4. SCHOOL OF ASSIGNMENT : PRIMARY**

**JOB TITLE : DEPUTY PRINCIPAL**

**NO. OF POSITIONS : 1**

**MINISTRY : EDUCATION AND TRAINING**

**DEPARTMENT : TEACHING SERVICE**

**TERM OF CONTRACT : PERMANENT**

**RESPONSIBLE TO : PRINCIPAL**

**JOB SUMMARY**

* Reporting to the Principal, the incumbent shall act as an academic administrator of the school and supervise heads of department/teachers and perform his/her teaching duties as assigned by the Principal. She/he will also deputise the principal as and when necessary.

**Specific Duties / Functions**

* To be in charge of pupils’ discipline and performance, and to advise the Principal on appropriate action to take.
* To check teachers’ preparations books, Record Books, Scheme of Work and Class register on monthly basis and to give all necessary help, support and guidance to teachers in this respect.
* To chair the disciplinary committee handling pupils’ disciplinary cases.
* To develop a system of record keeping for pupils’ performance.
* To prepare annual programmes of the school activities, meeting and school assessment.

**JOB SPECIFICATION**

**QUALIFICATION AND EXPERIENCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School category** | **Minimum Qualifications** | **Requirements for Appointments** | **Rank Level** | **Salary Level** |
| Deputy Principal | BED Primary  DIP ED, ACP **(PRIOR 1996)** | 3 years as a Senior Teacher + requisite competencies  5 years as Teacher + requisite competencies | 3 | 55-60 |

**KEY COMPETENCIES;**

* Leadership, vision and management skills
* Strategic Planning and Organisational skills

Human Resource and financial management skills

* Statutory formulation and interpersonal skills
* Information management skills

**THE FOLLOWING PRIMARY SCHOOLS REQUIRE DEPUTY PRINCIPAL**:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SCHOOL** | **PROPRIETOR** | **DISTRICT** | **ROLL** | **Category** | **Name of Teacher who left the position** | **Cause of**  **vacancy** | **Date of occurrence** | **Qualifications of**  **Substantive holder** | **Required Qualifications For Post** |
| Mpokochela Pr. | GOV | Thaba-Tseka | 337 | Small | New grant | New grant | 09/07/2007 | N/a | B. Ed |

**5. SCHOOL OF ASSIGNMENT : PRIMARY**

**JOB TITLE : CLASSROOM TEACHER**

**NO. OF POSITIONS : 33**

**MINISTRY : EDUCATION AND TRAINING**

**DEPARTMENT : TEACHING SERVICE**

**RESPONSIBLE : PRINCIPAL**

**JOB SUMMARY**

To carry out classroom instruction to ensure that pupils acquire quality education as determined by the education policy and curriculum and assessment in line with the global standards.

**DUTIES AND RESPONSIBILITIES:**

**Teaching**

• Demonstrate outstanding teaching in their learning areas.

• Prepare quality lessons in their field.

• Take on a curriculum leadership role in respect of the subject or learning area.

• Plan, coordinate, control, administer, evaluate and report on students’ academic progress.

• Develop learning/teaching materials.

• Demonstrate leadership role for the junior teaching staff.

**Student Support**

* Supervise a class.
* Participate in guidance, counselling and psycho social support, discipline and general welfare of learners.
* Maintain class attendance registers and other learner personal records as required by the school regulations.
* Meet with parents to discuss the progress and conduct of their children.

**Extra - curricula**

Participate in organising sports, community, social and cultural activities.

**JOB SPECIFICATION:**

**QUALIFICATIONS AND SALARY STRUCTURE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Rank** | **Career Level** | **Salary Points** | **Qualifications** |
| 5 | Assistant Specialist Teacher | 71 – 75 | Bachelors’ Degree with education + Relevant Post Graduate Degree,  Masters’ Degree in Education Or Relevant Post-Graduate Degree. |
| 4 | Senior Teacher | 66 – 70 | Bachelors’ Degree in Education + 5 Years Experience |

**KEY COMPETENCIES**

* Teachers conceptualise, plan and implement an effective learning programme.
* Teachers promote a collaborative, inclusive and supportive learning environment.
* Teachers demonstrate in practice their knowledge and understanding of how children and young people learn.
* Teachers analyse and effectively use assessment information, which has been gathered formally and informally.
* Teachers use critical inquiry and professional learning effectively in their professional practice.
* Teachers establish and maintain effective professional relationships with students.
* Teachers demonstrate commitment to promoting the well-being of all students.
* Teachers are committed members of the profession.

**JOB SPECIFICATION FOR CLASSROOM TEACHERS:**

**QUALIFICATIONS AND SALARY STRUCTURE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Rank** | **Career Level** | **Salary Points** | **Qualifications** |
| 5 | Assistant Specialist Teacher | 71 – 75 | Bachelor’s Degree with education + Relevant Post-graduate Degree; Master’s Degree in Education |
| 4 | Senior Teacher | 66 – 70 | Bachelor Degree + Education |
| 3 | Teacher | 51 – 60 | Diploma in Education and Equivalent qualifications |

**THE FOLLOWING PRIMARY SCHOOLS REQUIRE CLASSROOM TEACHERS:**

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| **#** | **SCHOOL** | **PROPRIETOR** | **DISTRICT** | **Name of Teacher who left the position** | **Cause for Vacancy** | **Date of Occurrence** | **Qualifications of substantive holder** | **Required Qualifications** |
| 1 | Laghetto Pr. | RCC | Leribe | R. Mpo | Resignation | 01/09/2017 | C.O.S.C | Dip. Ed - Teacher |
| 2 | Laghetto Pr. | RCC | Leribe | E. Khauli | Resignation | 31/12/2017 | JC | Dip. Ed - Teacher |
| 3 | Bereng Pr. | ACL | Leribe | K. Koneshe | Discharge | 12/02/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 4 | St. Dominic Pr. | RCC | Leribe | M. Rampela | Death | 08/03/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 5 | St. Dominic Pr. | RCC | Leribe | R. Motseki | Retirement | 31/12/2018 | PTC + ACP | Dip. Ed - Teacher |
| 6 | Gauda Pr. | RCC | Leribe | M. Leoma | Transfer | 20/08/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 7 | Pulane Pr. | RCC | Berea | L. Rantai | Discharge | 02/08/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 8 | Likhameng Pr. | LECSA | Maseru | M. Khantsi | Resignation | 31/12/2018 | JC | Dip. Ed - Teacher |
| 9 | Mosoang Pr. | LEC | Maseru | M. Koeshe | Retirement | 30/06/2018 | PTC | Dip. Ed - Teacher |
| 10 | Nazareth Pr. | RCC | Maseru | M. Mahooana | Death | 31/07/2018 | PTC | Dip. Ed - Teacher |
| 11 | Mpho Comm. Pr. | GOV | Maseru | M. Monyamane | Retirement | 31/12/2018 | PTC + ACP | Dip. Ed - Teacher |
| 12 | Joel Pr. | RCC | Mafeteng | L. Kobeli | Resignation | 30/06/2018 | B. Ed | B.Ed.– Senior Teach. |
| 13 | Joel Pr. | RCC | Mafeteng | C. Sefeane | Retirement | 28/02/2018 | LIET 1 | Dip. Ed - Teacher |
| 14 | Qabane Pr. | RCC | Mohale’s Hoek | K. Mabitle | Transfer | 02/02/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 15 | Bethel Pr. | RCC | Mohale’s Hoek | M. Phalali | Retirement | 01/10/1987 | PTC | Dip. Ed - Teacher |
| 16 | Mok’hopha | LECSA | Mohale’s Hoek | M. Motjamela | Retirement | 31/12/2018 | LIET II | Dip. Ed - Teacher |
| 17 | Mofumahali Oa Rosari | RCC | Mohale’s Hoek | L. Fuma | Retirement | 31/12/2018 | LIET II | Dip. Ed - Teacher |
| 18 | Thaba-Nts’o Pr. | RCC | Mohale’s Hoek | M. Lephole | Retirement | 31/12/2017 | LIET 1 | Dip. Ed - Teacher |
| 19 | Thaba-Nts’o Pr. | RCC | Mohale’s Hoek | M. Lengopeng | Retirement | 30/06/2018 | LIET 1 | Dip. Ed - Teacher |
| 20 | Tlokotsi Pr. | ACL | Quthing | M. Makhetha | Resignation | 31/12/2018 | JC | Dip. Ed - Teacher |
| 21 | Tele Pr. | LECSA | Quthing | M. Lichaba | Retirement | 31/12/2018 | LIET 1 | Dip. Ed - Teacher |
| 22 | Qhoali Pr. | LECSA | Quthing | M. Makaba | Resignation | 31/12/2018 | C.O.S.C | Dip. Ed - Teacher |
| 23 | Moyeni Pr. | LECSA | Quthing | M. Letsela | Death | 11/09/2017 | C.O.S.C | Dip. Ed - Teacher |
| 24 | Motsitseng Pr. | LECSA | Mokhotlong | M. Thekiso | Death | 04/08/2018 | PTC | Dip. Ed - Teacher |
| 25 | Linots’ing Pr. | RCC | Mokhotlong | M. Chitja | Retirement | 31/07/2018 | APTC | Dip. Ed - Teacher |
| 26 | Tlhanyaku Pr. | LEC | Mokhotlong | T. Mokoatle | Death | 18/05/2018 | GCE | Dip. Ed - Teacher |
| 27 | Letete Pr. | ACL | Qacha’s Nek | S. Sebilo | Death | 03/04/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 28 | Pheellong Pr. | LEC | Qacha’s Nek | M. Lenkoane | Retirement | 31/12/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 29 | St. Joseph’s Pr. | RCC | Qacha’s Nek | M. Maroba | Discharge | 12/04/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 30 | Ntsupeng Pr. | RCC | Qacha’s Nek | M. Mothala | Retirement | 31/07/2018 | PTC | Dip. Ed - Teacher |
| 31 | White-hill Pr | LECSA | Qacha’s Nek | M. Phatela | Retirement | 31/01/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 32 | Sekhalabateng Pr. | RCC | Qacha’s Nek | L. Posholi | Retirement | 30/06/2018 | Dip. Ed. | Dip. Ed - Teacher |
| 33 | Thuto Pr. | GOV | Thaba-Tseka | T. Selomi | Resignation | 01/08/2015 | B. Ed | B.Ed.– Senior Teach. |

**6. SUBMISSION OF APPLICATIONS**

Applications, including certified copies of relevant qualifications, registration certificate, passport, marriage certificate (where necessary), testimonials and IDs, must reach the District Education Office – Human Resource Offices and copies to the School Board and Educational Secretary and Supervisor Government Schools by 16:30 on the 05th December, 2018.

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**T.G. MAMASIANE (Mr)**

**PRINCIPAL SECRETARY**

**MINISTRY OF EDUCATION AND TRAINING**

**Addresses for District Education Offices**

1. Bothe Education Office, P. O. Box 230, Botha Bothe 400, Lesotho, Telephone 22460258
2. Leribe Education Office, P. O. Box 12, Leribe 300, Lesotho; Telephone: 22400210 / 22401360
3. Berea Education Office, P. O. Box 561 Teyateyaneng 200, Lesotho: Telephone: 22500235
4. Maseru Education Office, P. O. Box 47, Maseru 100, Lesotho; Telephone; 22313709
5. Mafeteng Education Office, P. O. Box 13 Mafeteng 900, Lesotho, Telephone, 22700213
6. Mohale’s Hoek Education Office, P. O. Box 50 Mohale’s Hoek 800, Lesotho; Telephone: 22785291
7. Quthing Education Office, P. O. Box 41 Quthing 700, Lesotho; Telephone: 22750266
8. Qacha’s Nek Education Office, P. O. Box 23 Qacha’s Nek 600, Lesotho; Telephone: 22950226
9. Mokhotlong Education Office, P. O. Box 156 Mokhotlong 500, Lesotho; Telephone: 22920225
10. Thaba-Tseka Education Office, P. O. Box 170 Thaba-Tseka 550 Lesotho; Telephone, 22900206